

2021 MAJOR ACTIVITIES & PLAN

No.	Month	Date	Activity	Remarks
1	January	6	Staff Meeting	Secretariat Staff Meeting after x-mas break
2		Dec 20 /Jan 21	Circulation of Member Subscription Notices	Circulate 2021 Membership Subscription invoices to member institutions for payment.
3		19-20	Training – GHAMFIN/IFC**	Digital Marketing of Financial Services & Products
4		26	Meeting with the Governor	Time with the Governor
5	February	2	Training – GHAMFIN/IFC**	Education & Onboarding of Clients to Digital Platform
6		4	1 st Board Meeting	2020 Report and authorise Accounts for Audit
7		25	1st CEOs & MDs Meeting	Discuss Industry Issues and meet with BSD Head
8		1-28	Member Visitation Accra 1	Selected Member Institutions in Accra
9	March	9-10	Training – GHAMFIN/IFC**	Digital literacy for management & staff of FSPs
10		17	Compliance Forum**	Compliance/AML/Internal Audit
11		16-18	Member Visitation Kumasi	2 day visit to Member Institutions in Kumasi
12	April	2-5	Easter Break	Easter Break
13		13-15	Training/Workshop	Accounts/Finance Managers – Refresher Training
14		20	Governance Workshop**	The Company Secretary as a Governance Professional
15		22	2 nd Board Meeting	Q1 Report, Approval and Signing of Audited 2020 FS
16	May	1-31	Staff Training	Capacity Building for Secretariat Staff
17	June	22	11 th Annual General Meeting	2020 Annual Report and Industry Issues *
18	July	8	Workshop	Sales/Business Development/Marketing Managers /IT /Operations
19		21-22	Training	Deposit Mobilization
20		1-31	Member Visitation Accra 2	Selected Member Institutions in Accra
21	August	5	3 rd Board Meeting	Half Year Report
22		11	Meeting with the Governor	Time with the Governor
23		19	2nd CEOs & MDs Meeting	Discussion of Industry Issues and Sector Performance with BSD of Bank of Ghana
24		24	Compliance Forum	Compliance/AML/Internal Audit
25	September	25	Sports Fiesta	Accra (All Members)
26	October	1-31	Staff Training / Conference	Capacity Building for Secretariat Staff
27		13-14	Training	AMLRO/Operations/Risk/Compliance
28		1-31	5 th Newsletter Publication	Publication of 5 th S&L Watch and Circulation
29	November	2-30	Member Visitation Accra 3	Selected Member Institutions in Accra
30		2	4 th Board Meeting	Quarterly Report, 2022 Activities and Budget & Board Evaluation
31		10	Workshop	HR/Customer Service Managers
32		16	3rd CEOs & MDs Meeting	2021 Evaluation, 2022 Budget & Activity Discussion and Approval, Time with BSD Head
33	December	1	Compliance Forum	Compliance/AML/Internal Audit
34	January 2022	21	Data Submission	Submission of 4 th Quarter 2021 Data to the Secretariat

****Free Training/Workshop**